

# Garbage Reduction Guidebook

(How to sort and put out recyclables and garbage)

Please cooperate in the reduction and recycling of garbage.

 **Gotemba City**

Revised October 2017

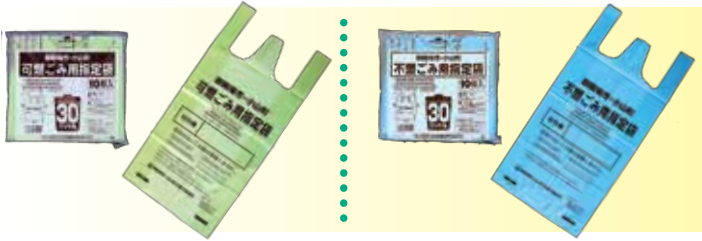
## Collection days for household garbage by region

Region	Administrative district	Burnable garbage	Recyclables (Bottles, cans, used paper)	Non-burnable garbage, harmful items, dangerous items, recyclables (PET bottles, metal, small household appliances)
Gotemba	Ninooka, Niihashi, Yuzawa	Mon./Thu.	First/Third Wednesday	Second/Fourth Wednesday
	Hagiwara, Nimaibashi, Nishitanaka (except some areas), Kayanoki	Mon./Thu.	First/Third Friday	Second/Fourth Friday
	Gotemba, Nishitanaka (part of Sorita- gumi), Hokkubara, Hitosugi	Mon./Thu.	Second/Fourth Tuesday	First/Third Tuesday
	Fukasawa, Higashiyama, Higashitanaka, Ayuzawa, Nishitanaka (Kitahara-gumi), Nagahara	Mon./Thu.	Second/Fourth Friday	First/Third Friday
Fujioka	Kamado, Hagikabu, Numata, Futago, Nakayamakami, Kazaana, Nakashimizu, Komakado	Tue./Fri.	First/Third Monday	Second/Fourth Monday
	Nakayamashimo, Osaka, Machiya, Takouchi, Ojiri, Kouyama, Fujimihara	Tue./Fri.	Second/Fourth Monday	First/Third Monday
Harasato	Kawashimata, Morinokoshi, Suginazawa, Yazaki	Tue./Fri.	First/Third Thursday	Second/Fourth Thursday
	Jinba, Itazuma, Hotozawa, Nagatsuka, Osawa	Tue./Fri.	Second/Fourth Wednesday	First/Third Wednesday
	Kitabata	Tue./Fri.	Second/Fourth Thursday	First/Third Thursday
Tamaho	Gumizawashimo	Tue./Fri.	First/Third Wednesday	Second/Fourth Wednesday
	Gumizawakami	Tue./Fri.	Second/Fourth Wednesday	First/Third Wednesday
	Nakabatahigashi, Nakabatakita, Nakabataminami, Nakabatanishi, Kawayanagi	Tue./Fri.	Second/Fourth Thursday	First/Third Thursday
Inno	Inno (all areas)	Mon./Thu.	Second/Fourth Wednesday	First/Third Wednesday
Takane	Takane (all areas)	Mon./Thu.	First/Third Tuesday	Second/Fourth Tuesday

## About the new garbage bag system

Since April 2015, residents of Gotemba City and Oyama Town will have their garbage collected under the same conditions and are to use common designated garbage bags made by the Gotemba City-Oyama Town Integrated Administration.

### Garbage type Burnable garbage, non-burnable garbage



### Price of designated garbage bags

#### For burnable/non-burnable garbage

Size of designated bags	45 ℓ	30 ℓ	20 ℓ
Selling price (set of 10 bags)	¥300	¥200	¥130
Price per bag	¥30	¥20	¥13

\*Price includes consumption tax.

Under this system, the handling fee is included from the first garbage bag in accordance with the amount of garbage being put out for collection. Residents pay the handling fee when they purchase the designated garbage bags, the price of which includes part of the cost of disposing of the garbage.

## Be sure to write your name on each designated garbage bag



Garbage bags without the name of the disposer written on them have not been collected in Gotemba City since April 1, 2004.

By writing your name on each designated garbage bag, you are taking responsibility for the garbage you put out for collection.

As a general rule, **you are required to write your full name** on each garbage bag, but the name may be replaced with your household number, store name, or apartment building name and room number if this is mutually agreed among the users of your local garbage collection site.

なまえ

Write your full name clearly using a permanent marker.

## Dangerous garbage

Collected twice a month at local collection sites

### Rules for sorting and putting out dangerous garbage

1. Use up the contents of containers as much as possible. (Items will be collected even if some contents remain.)

#### Cigarette lighters

\*Place in a transparent bag somewhere noticeable at the garbage collection site.

Disposable cigarette lighters



#### Spray Cans

\*Do not open holes in cans.

Spray cans  
Cassette-type gas cylinders,  
gas cylinders for camping



## Recyclable bottles/food or drink cans

Collected twice a month  
at local collection sites



Designated container (green)

### Bottles

- Please remove bottle caps.
- Please empty the bottle and rinse lightly.
- Glassware such as drinking glasses is **"non-burnable garbage."**



○ Drink bottles

Juice/soft drinks  
Energy drinks



○ Food/  
condiment bottles

Olive oil bottles, coffee bottles,  
soy sauce bottles, salad dressing  
bottles, wine/sake bottles,  
medicine bottles



○ Cosmetics bottles  
(glass bottles except  
opaque bottles)

Toner, milky lotion

### Non-recyclable bottles



Glassware (e.g., vases), bottles that are not empty, dirty bottles, and bottles used for pesticides and chemicals should be disposed of as **"non-burnable garbage."**

**Remember!**

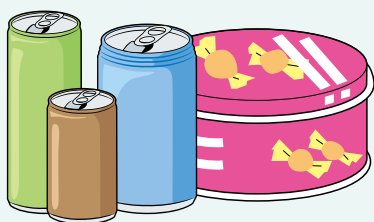
Metal lids and caps should be disposed of as **"non-burnable garbage"** and plastic lids and caps should be disposed of as **"burnable garbage"**. If the lids/caps cannot be removed completely, the bottles can be disposed of as-is. Broken or cracked bottles can be recycled if they retain much of their original shape.

### Cans

(food or drink cans)

- Please empty the can and rinse lightly.
- Spray cans and gas cylinders (cartridge type) should be disposed of as **"dangerous garbage."**
- Rusty or dirty cans and cans other than food or drink cans such as paint cans should be disposed of as **"non-burnable garbage."**

○ Food, drinks (including liquid medicine)

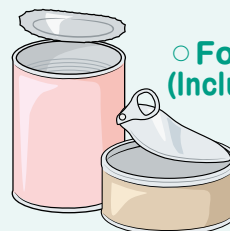


Juice/soft drink cans, beer cans,  
powdered milk cans, snack cans

○ Cooking oil cans



(up to 1.8 ℓ)



○ Food cans  
(Including pet food cans)

### Non-recyclable cans



Paint cans, cans that are not empty, cans used for chemicals, rusty or dirty cans, automotive oil cans

**Remember!** The lids of food and snack cans can be disposed of as "recyclables."

## Recyclable metal

Collected twice a month  
at local collection sites



Designated container (brown)

### Types of metal

- Items entirely or mostly made of metal: pots, kettles, frying pans, bowls, wire clothes hangers, etc.
- Large items (that cannot be put into a designated garbage bag) should be personally delivered to the disposal facility as **"bulky garbage."** However, long, thin items such as pipes can be disposed of as **"metal"** by cutting them up to make them shorter than 1.5 meters.



Shorter than  
1.5 meters.

Metal pipes

**Remember!**

Please dispose of steel items such as hammers and crowbars as **"metal."** Small metal items (clips, pushpins, nails, needles, etc.) and dangerous items such as scissors, knives and cutter blades should be wrapped in paper and disposed of as **"non-burnable garbage."**

### Non-recyclable metal



Rusty or dirty items

# Recyclable waste paper

Collected twice a month  
at local collection sites

\*Waste paper can also be collected  
by a recyclable materials collector  
or private operator.

Rules for sorting  
and putting out  
waste paper

- Please do not put out waste paper on rainy days; wait for the next collection day.
- Waste paper is grouped into the following 4 categories and recycled for different purposes depending on the category. Please separate waste paper according to category and tie securely into bundles with paper string.

## Newspaper/ advertising inserts

- Please put newspapers and advertising inserts together.
- Never mix magazines together with newspaper/advertising inserts.



## Magazines

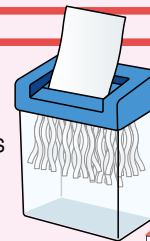
- Magazines include weekly magazines, catalogs, hardcover books, paperback books, textbooks, etc.

\*Please remove any CDs, DVDs, or cosmetics that come with the magazines. There is no need to remove staples



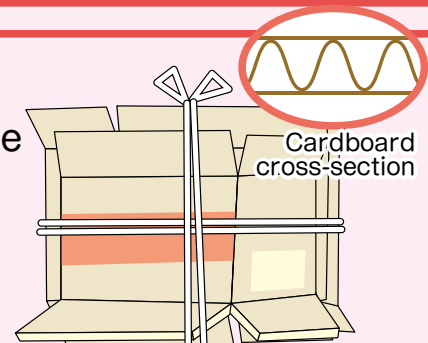
## Miscellaneous paper

- Put miscellaneous paper in a paper bag.  
(Please do not put items other than miscellaneous paper in the bag.)
- Bind the bag with string.
- Miscellaneous paper can also be put between magazines if the amount is small.



## Cardboard

- Please remove as much of the adhesive tape as possible.
- Be sure to fold and bind cardboard.



**A large amount of recyclable waste paper is often found in garbage put out as burnable garbage.**

If you find someone taking recyclable materials from the collection sites, do not try to handle the situation yourself. Please contact the Recycling Promotion Division (TEL: 0550-83-1610 ).



# Recyclable small electrical appliances

Items containing  
no personal  
information

Collected twice a  
month at local  
collection sites

Items containing  
personal  
information

Collected at  
collection stations

## Small electrical appliances

### Points to remember about all small electric appliances

- Electric appliances that are powered by dry cells or from an outlet are called small electric appliances in general.
- Please remove the cardboard or plastic bags used for packing in advance.
- Dry cells should be removed and disposed of as **Harmful Garbage**.
- Rechargeable batteries and button batteries must not be put out for collection at local collection sites.

### Remember!

- Electric carpets, electric blankets, dehumidifiers, large massagers: **"bulky garbage"**
- Four kinds of electric appliances: TVs, air conditioners, refrigerators (freezers), and washing machines (clothes dryers)
- Appliances used by business offices and stores are classified as industrial waste and are not collected by the city.

### ○ Collection at local collection sites

Collection is carried out at the local collection sites twice a month. Please use the designated container.

- Large items that cannot be put into a 45 ℓ designated garbage bag should be personally delivered to the disposal facility as "bulky garbage."
- Please take items containing personal information such as personal computers to a collection station.



### ○ Collection at collection stations

- Please make sure data is completely deleted from items containing personal information.
- Only items that can be dropped into a collection box (opening is 30 cm wide x 15 cm high) can be disposed of using this method.
- Collection stations cannot be used outside operating hours. Do not leave garbage at the collection stations without permission outside operating hours.



### Collection stations with collection boxes for small electric appliances containing personal information

Region	Administrative district	Location
Gotemba	Hagiwara	City Office Annex
		Civic Hall

Fujioka	Nakayama shimo	City Office Fujioka Branch
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Harasato	Kawashimata	Eco-house Gotemba
	Osawa	City Office Harasato Branch

Region	Administrative district	Location
Tamaho	Gumizawa kami	Citizens Exchange Center (Fujizakura)
	Nakabata higashi	Gymnasium
		City Office Tamaho Branch

Inno	Tokinosu	City Office Inno Branch
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Takane	Tsukabara	City Office Takane Branch
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### ○ Personal disposal

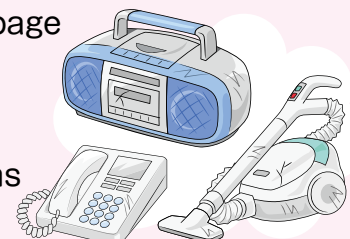
Facilities to which you can deliver your garbage

※Free of charge

### Disposal facility

Gotemba City Recycling Center  
(refer to the last page of this booklet)

- Please make sure data is completely deleted from items containing personal information.
- Please put your garbage into the containers yourself.



# Recyclables


## PET bottles

Collected twice a month at local collection sites

## PET bottles Trays

Collected at collection stations

### PET Bottles

Put PET bottles in the designated net and put out for collection at your local collection site or take to a collection station.  
Items with the PET bottle mark  are eligible for collection using this method.

#### Collection at local collection sites

Collection is carried out at local collection sites twice a month. Please put PET bottles in the designated net.

- Rinse the inside of bottles and remove the caps and labels before disposal.
- Dirty PET bottles should be disposed of as **"burnable garbage."**




#### Collection at collection stations

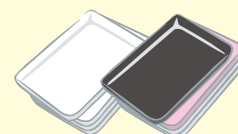
Please dispose of PET bottles while the designated stores/facilities are open.

- Rinse the inside of bottles and remove the caps and labels before disposal.
- Dirty PET bottles should be disposed of as **"burnable garbage."**



### Trays

Items with the tray mark  are eligible for collection using this method.  
Items without the mark are also eligible if they can be easily pierced with a toothpick.



#### Collection at collection stations

Please dispose of PET bottles while the designated stores/facilities are open.

- Rinse trays lightly before disposal. Colored trays are also accepted.
- Dirty trays should be disposed of as **"burnable garbage."**

#### Items that cannot be collected

- Items with a silver surface
- Cup noodle (instant noodle) containers



## Collection stations with collection boxes for PET bottles and trays

Region	Administrative district	Store/facility name
Gotemba	Gotemba	Yaosei Shote
	Higashiyama	Higashiyama Community Center
	Higashitanaka	MaxValue Gotemba Higashitanaka
	Ninooka	Kameya Saketen
	Ayuzawa	Suzuran (Drugstore AYUZAWA)
	Niihashi	MaxValue Gotemba Niihashi
		Lawson Gotemba Niihashi Higashi
		Ogino Gotemba
	Hagiwara	MaxValue Gotemba Hagiwara
	Nimaibashi	Mammy Nimaibashi
	Hokkubara	Hokkubara Community Hall
	Hitosugi	Oshimogumi Meeting Hall
		Hitosugi/Hokkubara Community Center
	Nagahara	Nagahara Community Center

Fujioka	Numata	Numata Community Meeting Hall
		Morokubo Community Meeting Hall
	Futago	Futago Community Hall
	Nakayamashimo	MaxValue Gotemba Fujioka
	Osaka	Osaka Community Center
		Ogino Fujioka
	Takouchi	Sun Sun Cook Kouyama
		Kogen Hotel, Parking Area No. 5, Disaster Prevention Warehouse
	Kouyama	Kouyama Community Hall Disaster Prevention Warehouse
	Fujimihara	Fujimihara Community Meeting Hall

Region	Administrative district	Store/facility name
Harasato	Kawashimata	Esport Gotemba
		Food Store Aoki Gotemba
	Morinokoshi	Cook Robin (Sugin)
		Shimada Saketen (PET bottles only)
		Morinokoshi Shopping Center Epi
	Suginazawa	Nagai Store
	Jinba	Jinba Community Hall
	Itazuma	Masuya
	Hotozawa	Sun Sun Cook Hotozawa
		Totsuka Store
	Kitabata	Kitabata Community Hall
		MaxValue Gotemba Harasato

Tamaho	Gumizawashimo	Sun Sun Cook Gumizawa
	Gumizawakami	JA Gotemba A-Coop Chuo Branch
	Nakabatahigashi	
	Nakabatakita	Nakabatakita Community Center
	Kawayanagi	Kawayanagi Community Center

Inno	Ogiwara	Sanoya Shoten
	Tokonosu	JA Gotemba Inno Branch

Takane	Tsukabara	Jujiya Shoten
	Yamanoshiri	Yamanoshiri Community Center
	Shibanta	Shibanta Community Center
	Kamikobayashi	Kamikobayashi Community Hall
	Midono	Midono Community Hall
	Furusawa	Takamura Taihei Shoten

# Recyclable styrofoam

## Styrofoam

- Please empty styrofoam containers.
- Please remove the packaging tape and labels.
- Styrofoam containers can be disposed of as **"burnable garbage"**, but please take to **collection stations** as far as possible.



Designated container

**Collected at collection stations**

### Collection method

Please put styrofoam containers in the designated container located on the southern side of the Recycling Promotion Division.

Collection station location: 1446-9 Kawashimata, Gotemba City

### Collection times

Monday-Friday (except holidays) 8:30 – 16:30

\*Do not leave garbage without permission outside operating hours.



Access to the Recycling Promotion Division

Recycling Promotion Division

# Recyclable used clothing/textiles

Collected at collection stations by private operators

## Used clothing/textiles

○ Place in the collection box.



- Items that are dirty, wet, or smelly are not eligible for collection using this method.
- Leather bags and sneakers/leather shoes (as pairs) can be put into the collection box.
- Used clothing/textiles can also be cut into pieces smaller than 1-meter squares and disposed of as **"burnable garbage."**
- Used clothing/textiles collection stations are available at the following stores/facilities.



Note 1: Depending on the collection station, items that can be accepted and collection times may be limited.

Region	Administrative district	Store/facility name	
Fujioka	Machiya	Machiya Community Hall	Note 1
Harasato	Morinokoshi	Morinokoshi Shopping Center Epi	Note 1
Takane	Tsukabara	Tsukabara Community Hall	Note 1
	Furusawa	Selva Gotemba Furusawa	Note 1

**Inquiries** Note 1: Takada Sangyo Co., Ltd. ☎0550-89-9836

# Burnable garbage

Collected twice a week  
at local collection sites

## Rules for sorting and putting out burnable garbage

1. Put garbage in the designated bag for burnable garbage and tie the bag with a knot before disposal.
2. Items that stick out of the tied designated bag or make the bag unable to be tied should be disposed of as "bulky garbage."



Designated bag for  
burnable garbage

## ○ Paper waste

Non-recyclable paper such as tissue paper, thermal paper, carbon paper, and paper diapers (remove any soiling)

\* **Miscellaneous paper** should be separated and disposed of as **recyclables**.



## ○ Plastics

Plastic products, cup noodle (instant noodle) containers, plastic buckets, plastic bags, toys, stationery, toiletry items, cushions, pillows, packaging tape, videotapes, stuffed toys (clean stuffed toys can also be disposed of as used clothing/used textiles)

\* **Videos and cassette tapes** should be disposed of as **"burnable garbage."**

\* See Page 5 for information on disposing PET bottles and trays.



## ○ Kitchen waste

Vegetable waste, fruit waste, food leftovers, seafood waste

\* **Drain waste well**



Drain  
kitchen  
waste well!

## ○ Leather/rubber

Satchels, belts, slippers, rubber boots, rubber gloves, cotton work gloves, soiled bags/sneakers/leather gloves



## ○ Soiled used clothing/textiles

Underwear, used clothing, floor cushions, carpets, blankets  
(cut into pieces smaller than 1-meter squares)

\* Used clothes and textiles are valuable resources. Please utilize the collection stations shown on Page 6 or recyclable material collectors to dispose of used clothes and textiles that can be recycled.

\* Down quilts can be put out for collection as "burnable garbage" if they can be put in a bag.

## ○ Wood waste, leaves/grass

A large amount of wood waste (pruned branches, etc.) should be delivered personally to the incineration center (with charge).  
The city provides designated bags for volunteers for resident groups cleaning up fallen leaves from alongside roads.





# Non-burnable garbage

Collected twice a month at local collection sites

Rules for sorting and putting out non-burnable garbage

1. Put garbage in the designated bag for non-burnable garbage and tie the bag with a knot before disposal.
2. Items that stick out of the tied designated bag or make the bag unable to be tied should be disposed of as "bulky garbage."



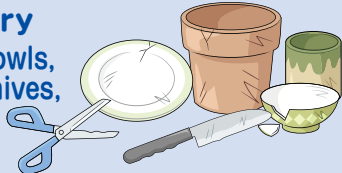
Designated bag for non-burnable garbage.

## ○ Glass/ceramics/cutlery/small metal items, etc.

Broken items, objects with a sharp edge, and small metal items **should be wrapped in paper.**

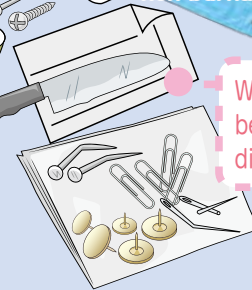
### ○ Ceramics/cutlery

Flower pots, rice bowls, tea cups, dishes, knives, scissors



### ○ Small metal items

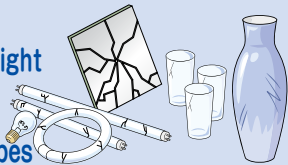
Clips, pushpins, nails, needles, key rings



Wrap in paper before disposal.

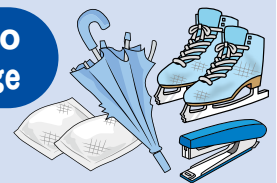
### ○ Glass

Mirrors, cups, vases, light bulbs other than fluorescent tubes, broken fluorescent tubes



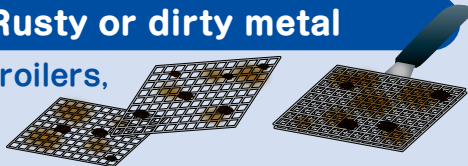
## ○ Mixed garbage difficult to separate from burnable garbage

Umbrellas, miniature cars, disposable heating pads, electric pots, staplers



## ○ Rusty or dirty metal

Fish broilers, grills



## ○ Rusty or dirty cans, cans used for materials other than food or drink such as paint and chemicals

Paint cans, oil cans, etc.



\*Please use cloth to absorb the contents of cans and dispose of the cloth as "burnable garbage."

# Harmful garbage

Dry cell batteries  
Thermometers  
(containing mercury)

Collected twice a month at local collection sites

Fluorescent tubes

Collected at collection stations

## Dry cell batteries

- Please put dry cell batteries in a bag that enables its contents to be seen (do not put them in the designated garbage bag) and put them out for collection on the day for "harmful garbage" collection.
- Please put dry cell batteries in a separate bag from thermometers.
- Button batteries (containing mercury) and small rechargeable batteries should be disposed of as "items that are difficult to dispose of".



## Thermometers (containing mercury)

- Mercury thermometers, mercury sphygmomanometers, etc.
- Please put thermometers in a bag that enables its contents to be seen (do not put them in the designated garbage bag) and put them out for collection on the day for "harmful garbage" collection.
- Please put thermometers in a separate bag from dry cell batteries.



## Fluorescent tubes

Fluorescent tubes eligible for collection

- Bulb type fluorescent lights
- Circular fluorescent tubes
- Straight fluorescent tubes (up to 40W)

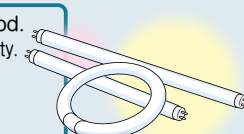
Collection stations with collection boxes for used fluorescent tubes

Region	Administrative district	Sore/facility name	Region	Administrative district	Sore/facility name
Gotemba	Higashitanaka	MaxValue Gotemba Higashitanaka	Harasato	Kawashimata	Eco-house Gotemba
	Ninooka	Kimisawa Gotemba Binsenzuka		Hotozawa	Espot Gotemba
	Niihashi	MaxValue Gotemba Niihashi		Kitabata	Sun Sun Cook Hotozawa
	Hagiwara			Osawa	MaxValue Gotemba Harasato
		City Office Annex		Ogino Fujioka	City Office Harasato Branch
Fujioka		MaxValue Gotemba Hagiwara	Tamaho	Gumizawashimo	Sun Sun Cook Gumizawa
	Nakayamashimo	City Office Fujioka Branch		Gumizawakami	K's Denki Gotemba
	Osaka	Ogino Fujioka		Nakabatahigashi	City Office Tamaho Branch
Harasato	Takouchi	Sun Sun Cook Kouyama	Inno	Tokinosu	City Office Inno Branch
	Kawashimata	Edion Gotemba	Takane		City Office Takane Branch
				Tsukabara	Mutsumi Sagyojo

The partner stores and public facilities shown below serve as collection stations for collecting used fluorescent tubes from households for recycling.

## Remember!

- Only used fluorescent tubes from households are eligible for collection using this method.
- Fluorescent tubes from business offices or stores are classified as industrial waste and are not collected by the city.
- Broken fluorescent tubes are classified as "Non-Burnable Garbage."
- Do not leave fluorescent tubes at stores/facilities while they are closed.  
(Such acts are subject to punishment as illegal dumping.)



## Access to facilities that accept personal garbage delivery

### Burnable garbage

#### Gotemba City-Oyama Town Regional Administrative Association Incineration Center

Location: 862-15 Itazuma, Gotemba City

Operating days: Monday-Saturday (except holidays)

Operating hours: Weekdays 8:30-12:00 13:00-16:30

Saturdays 8:30-11:45

Disposal fee: 40 yen/10 kg

\*Garbage put in the designated bag is accepted free of charge.

Inquiries: TEL 0550-88-3776



### Bulky garbage/non-burnable garbage/recyclables

#### Gotemba City-Oyama Town Regional Administrative Association Recycling Center

Location: 2536-23 Jinba, Gotemba City

Operating days: Monday-Saturday (except holidays)

Operating hours: Weekdays 8:30-12:00 13:00-16:30

Saturdays 8:30-11:45

Disposal fee: 200 yen/10 kg

\*Additional fees may apply to some items.

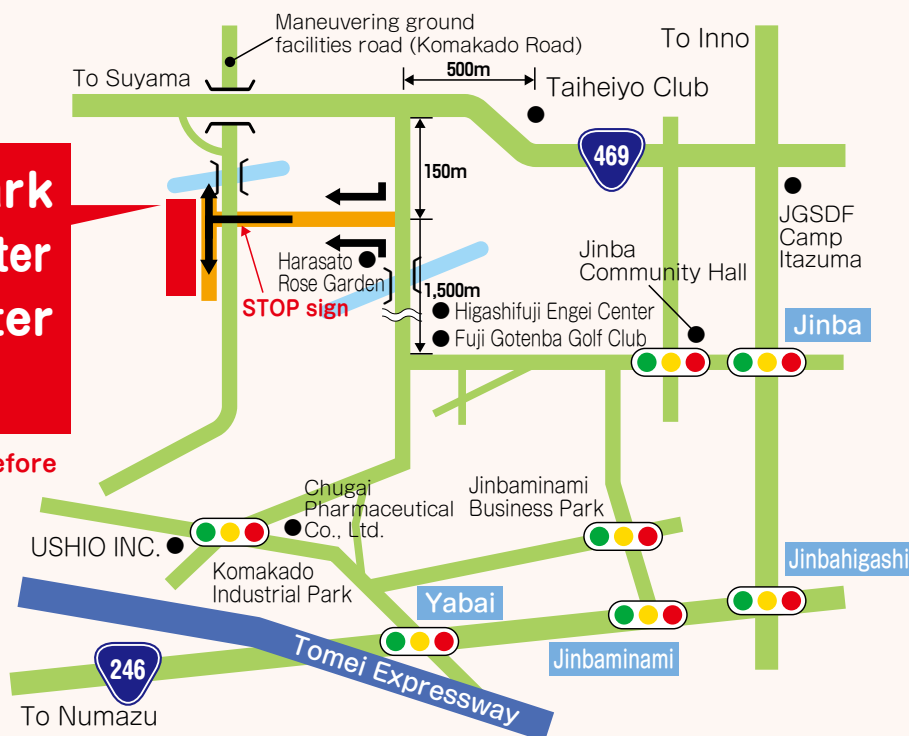
Inquiries: TEL 0550-88-3776



### Facilities Guide

**Mt. Fuji Eco Park  
Incineration Center  
Recycling Center  
Landfill site**

\*Please make sure to stop before crossing Komakado Road.



### Inquiries

Gotemba City Environment Division: TEL 0550(83)1610